The oral presentation sessions will take place during the three days of the event. Each session will be organized into 12 "pitches" of 3 minutes (sharp) each, in which the speaker will be accompanied by a "slide show" presentation video prepared previously by the authors. It is therefore essential to send the accompanying video to the organizers by **October 5th**, following the instructions below.

The poster/interactive part associated with the pitches takes place in room 10B (i.e., Pavillon 10, room BAEBIANA), at the end of the pitch session and lasts 60 minutes.

It is also required to send a single slide in Italian summarizing the work by the same date of **October 5th**. The template (in PowerPoint, .pptx format) and instructions for sending the slide will be available shortly on the page [https://i-rim.it/en/i-rim-conference-2023/](https://i-rim.it/en/i-rim-conference-2023/). The slide will be included in a digest distributed to all conference participants in digital form.

At least one author per contribution must register in advance for the Three Days (I-RIM 3D 2023), which includes the conference and other events. Each "full" registration enables the presentation of two accepted contributions, the "student" registration allows the presentation of one accepted contribution. Detailed instructions for registration can be found at: [https://i-rim.it/en/registration-2023/](https://i-rim.it/en/registration-2023/). Please note: the "Early" registration will only be available **until September 30**.

If you are not an I-RIM member, we recommend that you apply for membership to the Institute of Robotics and Intelligent Machines as soon as possible at [https://i-rim.it/en/become-a-member/](https://i-rim.it/en/become-a-member/). It will thus be possible to participate in the life and decisions of the Institute. Members have a discounted price for I-RIM 3D registration.

**Instructions for preparing the video accompanying the oral presentation**

Each speaker will have a 3-minute slot (sharp) available to present the work (3-minute pitch). For this, it is necessary to provide the organization with **a video in .mpg format** lasting (maximum) **180 seconds** which will run on a conference computer during the oral presentation. You will not be able to use your laptop or have control over the playback of this video.

The video can be prepared as you wish. For example, you can generate a "slide show" in PowerPoint or Keynote and export it directly in .mpg format or using one of the freeware conversion programs available online. The target video has dimensions 1920x1080 or 1440x1080 at 30fps. Avoid the use of non-standard codecs. The video will be included in the conference proceedings. It is therefore recommended to include an audio description of the slide show. However, the audio will be muted during the pitch. Therefore, do not rely on the audio because there will be no possibility to change the volume.

The video must be sent by **October 5th** to the organizers with the method that will soon be available on the I-RIM Conference website [https://i-rim.it/en/i-rim-conference-2023/](https://i-rim.it/en/i-rim-conference-2023/). This is a hard deadline. In fact, it takes time to check the compatibility of the videos, resolve any problems and prepare the sessions. If the organizers have not received the video by the deadline, the speaker will still have the 3 minute slot available but without access to slides or other material requiring a projector.

**Instructions for preparing the poster**

The poster must be prepared in **A0 portrait format** (841 mm [w] x 1189 mm [h]). It can be hung on the appropriate panels at the end of the relevant pitch session. The presence of at least one author is encouraged to answer participants' questions. Support tables will also be available for your notebooks.